

**RIO GRANDE VALLEY METROPOLITAN PLANNING
ORGANIZATION
Technical Advisory Committee Web-Ex Meeting
Minutes**

April 9, 2020

I) CALL TO ORDER

Pete Sepulveda, (Cameron County RMA) Chairman called the TAC Web-Ex Meeting to order at 10:00 a.m. The RGVTAC Web-Ex Meeting was held remotely with the following TAC Members.

II) ROLL CALL

RGVTAC Representative in attendance were as follows:

MEMBERS PRESENT	
ENTITY	VOTING MEMBERS
Cameron County RMA	Pete Sepulveda, Chairman
City of Mission	JP Terrazas, Vice Chairman
City of Brownsville	Joel Garza
City of Edinburg	Tom Reyna
City of Harlingen	Carlos Sanchez
City of McAllen	Yvette Barrera
City of Pharr	Omar Anzaldua
City of San Benito	ABSENT
Cameron County	Benjamin Worsham
Hidalgo County	Armando Garza, Jr.
TxDOT Pharr District	Melba Schaus
Valley Metro	Frank Jaramillo
Brownsville Metro	Norma Zamora / Antonio Zubieta
McAllen Metro	Jon Ray Bocanegra
Port of Brownsville	Eduardo Campirano
Port of Harlingen	Alan Johnson
Port Isabel-San Benito Navigation District	ABSENT
Hidalgo County RMA	Eric Davila
Cameron County Spaceport Dev. Corp.	ABSENT
STAFF	
RGVMPO	Andrew A. Canon
RGVMPO	Luis Diaz
RGVMPO	Staff

III) PUBLIC COMMENTS

NONE

IV) PRESENTATION, ACTION AND DISCUSSION ITEMS

A. Consideration and Action to Approve the Minutes of March 12, 2020

Pete Sepulveda (Cameron County RMA) Chairman asked if there were any corrections to the minutes of March 12, 2020, as presented by staff. *No corrections were noted to the minutes of March 12, 2020, Hidalgo County made a motion to approve the Minutes of March 12, 2020 as presented. The motion was seconded by the City of Brownsville; and upon a vote, the motion carried unanimously.*

B. Consideration and Action on the Transportation Alternative Set-Aside (TASA) Application Scoring Criteria and Project Call Timeline

Rudy Zamora noted that Staff has updated the TASA Application Scoring Criteria and Project Call Timeline with recommendations as submitted by BPAC. There revisions are highlighted in RED and in CAPS to the TASA Application. The timeline consisting of a Workshop, beginning of project call, deadline for submittals, and review/approval process was comprised and shared accordingly. Rudy Zamora concluded by noting that the TAP (TASA) Application has been reviewed by the BPAC Committee at their April Meeting, and are recommending approval with changes/additions to both TAC and Policy Committees for their final approval.

Hidalgo County asked if the Timeline would change due to the current situation “COVID19”. Staff noted if that is the case, “Timeline” can be extended.

No further discussion took place on this item, City of McAllen moved to recommend approval of the TASA Application Scoring Criteria and Project Call Timeline with revisions by BPAC to the Policy Committee for approval. The motion was seconded by the City of Harlingen; and upon a vote, the motion passed unanimously.

C. Discussion on Projects Submittals and Updates for 2021-2045 TIP / MTP

Andrew Canon noted that the 2019-2022 TIP have been submitted by the various entities and all were for Administrative. Due to the COVID19, the (3) three Regional Public Meetings were not able to take place, however; Staff posted on Social Media, RGVMPPO Website, in English and Spanish videos which highlight the MPO Project Process, MTP, HWY TIP, Transit TIP, and Transit Provider 5307 Program of Projects, for reference purposes. All submittals will be presented to the Policy Board for their approval.

TIMELINE

February 18	Call for Projects for 2021-2024 TIP and MTP revisions opens.
March/April	Three (3) Regional Public Meetings will be held, location/time TBD.
March 12	TAC Meeting, any submitted projects will be discussed for consideration.
March 25	TPB, Policy Board will review submittals and discuss as warranted.
May 1	Deadline to submit projects to RGVMPPO Staff by 5PM
April/May	Series of workshops to be held for ranking and reviewing projects within the TIP/UTP horizon.
May 14	Project Call closes and TAC will review and make final adoption
May 27	Projects will be submitted to TPB for review and final adoption
June 22	Deadline for RGVMPPO staff to upload all adopted projects to the eSTIP Portal

No further discussion took place on this item, City of McAllen moved to acknowledge report and proceed as discussed. The motion was seconded by TxDOT and passed unanimously.

D. Consideration and Action on RGV Thoroughfare Plan Amendment Form

Luis Diaz noted that Staff conducted a Thoroughfare Plan Workshop on Wednesday, March 11, 2020, to review and discuss the Thoroughfare Plan Amendment Form, which was very well attended. Staff noted that the Thoroughfare Plan Amendment Form was revised with additions and revisions in Red. Also discussed was the following:

Main topics discussed were:

- Thoroughfare Plan Amendment Process
- Resolutions for Projects to be approved by Policy and Commissioners Court
- Amendment Submittal Form
- Thoroughfare Plan Resources

Luis Diaz concluded his presentation by making TAC Member aware that the current Thoroughfare Plan Data can be viewed online VIA online interactive mapping tool UMAP on the RGVMPPO website WWW.RGVMPPO.ORG. Staff is available for assistance in navigating or utilizing through the UMAP online map, please feel free to reach out to Staff.

No further discussion took place on this item, City of Brownsville made a motion to approve the RGV Thoroughfare Plan Amendment form as presented by staff. The motion was seconded by the City of Harlingen; and upon a vote, the motion passed unanimously.

E. Consideration and Action on the Off-System Project Evaluation Form

Luis Diaz provided Via WebEx to the TAC members present the updated Off-System Project Evaluation Form to discuss and make any revisions to the form as needed. The Form will be created as an online tool by Alliance and then forward to staff, to be sent out to TAC for them to use for their Off- System Projects.

After much discussion on this item, City of Brownsville made a motion to table this item and hold a Workshop to further discuss revisions and recommendations to the Off-System Project Evaluation Form. The motion was seconded by City of McAllen; and upon a vote, the motion passed unanimously.

F. Consideration and Action on Functional Classification Projects

Staff noted that they have received two projects from Cameron County RMA to be Functionally Classified as follows:

West Boulevard Project (Hike and Bike Trail)

Project Limits: from Palm Blvd to I-69E

West Boulevard Project (Roadway)

Project Limits: from FM 802 (Ruben M. Torres Blvd.) to FM 3248 (Alton Blvd)

Re: US 281 Connector Project

Project Limits: from US 281 (Military Highway) to 169E@SH100

After some discussion on this item, City of McAllen made a motion to approve the two Functionally Classifying Projects as submitted by staff. The motion was seconded by the City of Harlingen; and upon a vote, the motion passed unanimously.

G. Consideration and Action to Approve Resolution 2020-06 Functional Classification Projects

Luis Diaz provided Via WebEx to TAC members present Resolution 2020-06 Functional Classification Projects as discussed in “Item F” for approval.

After some discussion on this item, Cameron County made a motion to approve Resolution 2020-06 Functional Classification Projects as submitted by staff. The motion was seconded by the City of McAllen; and upon a vote, the motion passed unanimously.

V) RGVMPPO STAFF REPORTS AND UPDATES

A. Budget Report

Fernando Cantu gave an update on the RGVMPPO Budget and noted “still below budget” year to date. ***(Report part of the Packet)***

B. 2020 Congestion Management Process (CMP) Signal Optimization Intersections-Update

Andrew Canon provided Via WebEx update on the 2020 Congestion Management Signal Optimization Map, with listings of Intersections by Intersections county wide. Total Optimization Intersections are 175 with (5) additional intersections submitted by Harlingen-San Benito, given a total of 180 Intersections. Andrew Canon concluded his presentation by letting TAC Members know that CoPlan Contract will probably be extended due to the COVID 19, but no additional money will be requested, only to extend time frame. ***Report only, no action taken at this time.***

VI) STATUS REPORTS

A. TxDOT Project Status Report

Melba Schaus (TxDOT) provided an updated Via WebEx TxDOT Project Status Report within the RGVMPPO area. The following reports are filed with the April 9, 2020, RGVMTAC Packet: 1) Monthly Letting Projects, 2) 2020 Pharr District Letting List; and 3) Non-Added Capacity List. ***Report only, no action taken at this time.***

B. Cameron County RMA

Pete Sepulveda (Cameron County RMA) provided an updated presentation Via WebEx on projects that are currently within the Cameron County RMA. All projects are moving forward as scheduled and Cameron County RMA report is filed with the April 9, 2020 RGVMTAC Packet. ***Report only, no action taken at this time.***

C. Hidalgo County RMA

Eric Davila, Chief Development Engineer (Hidalgo County RMA) provided an updated presentation Via WebEx on projects that are currently within the Hidalgo County RMA. All projects are continuing to move forward. The Hidalgo County RMA monthly report is filed with the April 9, 2020 RGVTAC Packet. ***Report only, no action taken at this time.***

D. McAllen Metro

Jon Ray Bocanegra provided a brief updated report Via WebEx and noted that the Ridership Report covers from October 1, 2019 to February 28, 2020. The McAllen Metro report is filed with the April 9, 2020 RGVTAC Packet. ***Report only, no action taken at this time.***

E. Brownsville / Island Metros

Norma Zamora provided a brief updated report Via WebEx and noted for the month of February 2020, Combined Ridership (Brownsville Metro and Island Metro) was at 123,990. The Brownsville Metro / Island Metro reports are filed with April 9, 2020 RGVTAC Packet. ***Report only, no action taken at this time.***

F. Valley Metro

Frank Jaramillo provided a brief updated Via WebEx and noted Ridership was 89,404 for the month of February 2020. Valley Metro report is filed with the April 9, 2020 RGVTAC Packet. ***Report only, no action taken at this time.***

**VII) NEW OR UNFINISHED BUSINESS
NONE**

VIII) ADJOURNMENT

There being no further business to come before the RGVTAC Members, Pete Sepulveda, (Cameron County RMA) Chairman called for a motion to adjourn. The Port of Harlingen made a motion to adjourn the meeting at 11:12 AM. The motion was seconded by City of Harlingen; and upon a vote, the motion carried unanimously.